

VOTE 21: NAMIBIAN CORRECTIONAL SERVICE

INTRODUCTION

The mandate of the Vote

The Namibian Correctional Service (NCS) is a statutory board established in terms of Article 121 of the Namibian Constitution, as amended. The NCS legal mandate is provided for under Section 3 of the newly promulgated Correctional Service Act, 2012 (Act No 9 of 2012)

The mandate of the Namibian Correctional Service (NCS) is to protect the public while assisting offenders to prepare for a law-abiding return to the community. To achieve this, the Service must accurately assess the risk and needs of offenders and exercise a risk management response such as custody, programming and structured community support.

Therefore the NCS aims to be modern, professional correctional service, adopting the principles and methods that can enhance public safety, safe custody and reintegration of inmates thus creating a purposeful and meaningful change of offenders into law abiding citizens. The NCS shall ensure that every inmate is secured in a correctional institution, and that suitable and effective treatment programme addressing criminal behavior are offered.

EXECUTIVE SUMMARY OF THE VOTE

Achievements 2014/15

Correctional Service Day – Goodwill activities

The NCS successfully held the Correctional Service Day on the 28th - 29th April 2015. The Correctional Service Day was originally slated for 27th March, but due to the Independence Golden Jubilee, it was postponed to take place in April 2015.

The Correctional Service Day in itself was not the only success, the main success of the NCS is that the day was preceded by goodwill activities to the community which were as follows:

- Donated 135 walking sticks towards old age homes through the Ministry of Health and Social Services that were manufactured by offenders.
- Donated 135 Jerseys towards needy schools through the Ministry of Gender Equality and Child Welfare.
- Donated 140 desks towards needy schools that were renovated by offenders.
- Cleaned the yard and surrounding as well as did some renovation work at the Omaruru Children's Haven. 35 Jerseys were also donated to the haven.
- All correctional institutions around the country engaged in various goodwill activities including: financial and material donations, erection of dwellings, renovation of homes, cooking and cleaning at children's homes etc.

Recruitment of 325 Correctional Officers

The Namibian Correctional Service managed to recruit 325 new correctional officers which was a substantial achievement in view of the over 50% staff shortage that the NCS is facing. This recruitment will go a long way in addressing not only the staff shortage, but also in minimizing security threats and incidences that are associated with the shortage of custodial staff at correctional facilities.

Recruitment of Health Personnel

The NCS, for the first time, managed to recruit four (4) medical officers (Doctors). Together with the Doctors, alsonurses were recruited to alleviate the acute shortage of health personnel that the NCS has been grappling with over the years. This will significantly enhance the health care of offenders and reduce health related incidences.

Roll-out of the ORMCS to E. Shikongo

Since the launch of the Offender Risk Management Correctional Strategy (ORMCS) in 2011 and the envisioning of the NCS to roll it out to seven (7) correctional facilities, we could only manage to have it so far in two correctional facilities due to the challenge of financial constraints. However, in the 2014/15 financial year, the NCS managed to roll one more correctional facility (Evaristus Shikongo Correctional Facility). This is a great achievement in that having the ORMCS in three (3) correctional facilities maximizes our ability and potential to rehabilitate more offenders in a modern evidence-based manner.

Food Production and self-sustenance

As per the below table, the NCS self-produced food products which were supplied to all Correctional Facilities as per Logistics requirements for the period of twelve (12) months (from April 2014 to March 2015). The Namibian Correctional Service is self-sufficient in terms maize meal, bread flour, max-a-meal and Oluno pork:

Descriptions	%	Actual supplied in kg	Value in N\$
Maize meal	100%	432 800	2 164 000.00
Bread flour	100%	68 900	378 950.00
Max-a-meal	100%	60 900	546 882.00
Vegetables	9%	46 602	230 679.90
Beef	45%	24 109	855 869.50
Pork Oluno	100%	35 455	1 247 992.00
Pork Hardap	16%	13 279	467 420.80
Fruits		11 458	63 019.00
TOTAL			5 954 813.20

Total saving N\$5 954 813.20

Challenges

Security Equipment

The need for appropriate security equipment such as communication devices, transport, standby power generators, fire-arms, handcuffs and scanners is critical for the maintenance of security and order in a sensitive environment such as corrections. Insufficient security equipment leaves us vulnerable to smuggling of contraband into our correctional facilities and open to riots, attacks by offenders and public, escapes, smuggling of dangerous articles into our facilities and many other vulnerabilities.

Materials and Supplies for Offenders and Staff

As parties to the United Nations and the African Union, we strive to live up to UN Standard Minimum Rules for the Treatment of Prisoners and the African Charter on Human Rights. This means we are expected to provide inmates with adequate food, water and electricity, clothing, open space, ventilation etc. However, the inadequacy of funds does not allow us to provide these services as required and it often results in legal action by offenders.

Furthermore, our staff are expected to present themselves in a manner which portrays a professional image requiring them to dress in proper uniform. However, this is also not often the case due to inadequate funds.

Manpower

The NCS is currently at a staff shortage of more than 55%. The shortage of staff, particularly custodial staff responsible for security at facilities, is a serious security threat both to our facilities and the community at large because there is always the potential for escapes, riots and other serious incidents when staff are not enough.

The main objectives of the Vote

- Lawful detention of those ordered by lawful authority to be detained
- Reduce re-offending

Overall vote actual performance

The Namibian Correctional Service under spent with 6% on average.

Breakdown	Year	2014/15	
		N\$	
		Estimate	Actual
Operational Budget		640 962 000	677 309 323
Development Budget		160 000 000	79 371 992
Development Partners		0	0
Total		800 962 000	756 681 315

Overview of the of ministerial targets

Name of the Ministerial Targets	2013/14 Actual	2013/14-2015/16 Target	2014/15 Forecast	2014/2015 Actual
To roll out a comprehensive Offender Risk Management Correctional Strategy (ORMCS) in 7 institutions by 2016/17	2	2	2	1
To increase number of offenders participating in the rehabilitation programmes from 492 to 3500 offenders by 2016/17		590	640	675
To increase number of offenders successfully integrated into the Community to 1433 by 2016/17		413	480	540
To increase the accommodation capacity of offenders by 1 000 bed space by 2016/17		20	96	102
To improve the welfare of inmates from the current 60% to 90% by 2016/17		80	85	90
To improve the welfare of staff from the current 30% to 60% by 2016/17		50	55	60
To increase the number of offenders placed on Community Service Orders from to by 2016/17				

Targets:

Target 1: To roll out a comprehensive Offender Risk Management Correctional Strategy.
The programme reached their target group.

Effectiveness: The programmes reached their targets in terms of outputs and results. ORMCS was rolled out to the two institutions as planned for the year under review

Efficiency: More funds are required for the programme to have quality results.

Impacts: The Correctional Facilities are no more overcrowded like in the past. The new programmes which were introduced are bringing positive impacts.

Program-activities description

*P-Code	Programme Name	*A-Code	Activity Name	*MD in Charge	2014/15		
					Estimate	Actual	Execution rate(%)
01	Safe Custody and Rehabilitation	01:01		MD04	714,439,000	659,582,799	92.32
Sub-Total					714,439,000	659,582,799	92.32
02	Correctional administration	02:01		MD05	52,058,000	66,577,325	127.89
Sub-Total					52,058,000	66,577,325	127.89
03	Re-intergration	03:01		MD06	5,950,000	2,046,436	34.39
Sub-Total					5,950,000	2,046,436	34.39
04	Supervision and Support	04:01		MD01	8,306,000	10,053,372	121.04
		04:02		MD02	7,094,000	4,416,363	62.25
		04:03		MD03	13,115,000	13,776,921	105.05
Sub-Total					28,515,000	28,246,656	99.06
Vote-Total					800,962,000	756,453,215	94.44

*P-code: Programme Code

A-code: Activity Code

MD: Main Division

Programme description

Programme objective.

Provide the programme objective

Description of the main activities

NB: The main activities as per MoF's adopted programme based budgeting is that each main division is the main activity. Therefore, what is required here is to describe the main objective of the main division as contained in the detailed MoF form and provide the output achieved during the year under review

Programme 01: Safe Custody and Rehabilitation

The objectives for this programme are:

To provide safe and humane custody to offenders

This programme contributes to the protection of society by providing reasonable, safe, secure and humane custody of offenders in accordance with universally acceptable standards. It also assists inmates in the reformation of criminal behavior through the offender risk management correctional strategy, which includes, among others, risk and needs assessment, delivery of rehabilitative programmes and services to reduce reoffending.

The main activities:

- Drafting of Policies
- Conduct stakeholders consultation

- Develop a monitoring and evaluation tool
- Develop additional needs oriented rehabilitation programmes such as sex offender programmes and pre-release programmes.
- Streamline rehabilitation programme delivery by reviewing rehabilitation programmes that are currently being offered at Institutions where the ORMCS is yet to be introduced and to align them to the ones offered at Elizabeth Nepemba Correctional Facility and Windhoek Central Correctional Facility; Further, to review rehabilitation programmes currently being offered by external partners to ensure that they are complementing (and not duplicating) existing NCS
- Increase capacity to address the health and welfare needs of offenders through the adequate provision of clothing, bedding, personal hygiene, food, sanitation, job skills and work experience amongst others in accordance with universally accepted standards.
- Improve the welfare and morale of staff by providing recreational activities/facilities, official accommodation, adequate uniforms and human resource development programs.
- Improve security through the maintenance of existing dynamic and static security systems (eg. training, prison locks, electronic security, perimeter protection, etc.), replacement and supplementation of security items (firearms, ammunition, restraining equipment, security vehicles, etc.).
- Strengthen correctional operations by providing adequate security, transport, office supplies, furniture, machinery and equipment and communication expenses.
- Recruit and train custodial staff.
- Rollout the comprehensive offender risk management correctional strategy to the five identified NCS institutions by altering existing buildings, institutional preparedness checklist, advertising posts, recruitment

Strategic Activities¹ and Output to Achieve High-Level Strategies

Correctional Operations

PROGRAMME 02: Correctional Administration

Objective of the programme

- This programme will ensure that facilities are up to standard

Main activities

01 Namibian Correctional Service Administration

- The sub-activities under this programme will include the following:
 - 1. Namibian Correctional Service administration.
 - 1.1 Construct remand centres in five regions for un-sentenced offenders.
 - 1.2 Construct and alter correctional facilities: construct one facility; renovate two and alter four facilities, in order to provide appropriate accommodation for sentenced offenders.
 - 1.3 Construct four Command Area Offices.

¹ In the strategic activities table, please insert the output or quantity of goods produced and the amount money expend.

- 1.4 Compliance and Control of Correctional Facilities through the conduct of performance inspections, proper governance of all correctional facilities, human & financial resources, industries and properties

Expected outputs

01 Namibian Correctional Service Administration

- The sub-activities under this programme will include the following:
 - 1.1 Construct remand centres in five regions for un-sentenced offenders.
 - 1.2 Construct and alter correctional facilities: construct one facility; renovate two and alter four facilities, in order to provide appropriate accommodation for sentenced offenders.
 - 1.3 Construct four Command Area Offices.
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 - 1.4 Compliance and Control of Correctional Facilities through the conduct of performance inspections, proper governance of all correctional facilities, human & financial resources, industries and properties.

Programme 03: Re-integration

The objectives for this programme are:

- This programme will assist offenders to successfully return into society as law-abiding citizens through controlled and gradual release supported by community corrections with proper supervision and support

The main activities that fall under the programme are:

- Develop a sex-offender programme
- Train Programme Officers on TLS, MMSU & sex-offender programme
- Conduct research
- Finalise functional literacy curriculum for offenders
- Develop functional literacy study materials and guides
- Develop ICT e-learning content for accelerated learning
- Train education officers on new education curriculum
- Conduct baseline study on vocational education training (VET) at all NCS facilities
- Obtain NTA accreditation for NCS facilities
- Pilot the implementation of the VET policy
- Provide guidelines on the upgrading of existing industrial workshops
- Consult stakeholders on the construction of vocational workshops
- Develop and submit procurement plan and calendar on the workshop equipment/machinery to be procured
- Align religious care services to ORMCS
- Review and develop new religious care manuals and policies
- Train religious care officers on religious care programmes
- Finalize restorative justice programme

- Train Officers on management of State President Decision (SPD) Patients
- Facilitate the development of manuals and tools for specialised facility for SPD
- Participate in CPD activities
- Develop Community Service Orders manuals and tools
- Consolidate Community Service orders in regions where the scheme is operating.
- Train CSO officers in 2 regional commands
- Conduct awareness workshops for stakeholders.
- Expedite the development of CSO database

Strategic Activities and Output to Achieve High-Level Strategies

- Release of Offenders

PROGRAMME 02: CORRECTIONAL ADMINISTRATION

Objective

This programme will ensure that facilities are up to standard

Main activities

01 Namibian Correctional Service Administration

The sub-activities under this programme will include the following:

- Namibian Correctional Service administration.
- Construct remand centres in five regions for un-sentenced offenders.
- Construct and alter correctional facilities: construct one facility; renovate two and alter four facilities, in order to provide appropriate accommodation for sentenced offenders.
- Construct four Command Area Offices.
- Compliance and Control of Correctional Facilities through the conduct of performance inspections, proper governance of all correctional facilities, human & financial resources, industries and properties.

iii. Expected outputs

□□01 Namibian Correctional Service Administration

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- Construct remand centres in five regions for un-sentenced offenders.
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- Construct four Command Area Offices.
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- Compliance and Control of Correctional Facilities through the conduct of performance inspections, proper governance of all correctional facilities, human & financial resources, industries and properties.

Programme 03: Supervision and Support Services

The objectives for this programme are:

- Ensure an enabling environment and high performance culture
- This programme encompasses all administrative and coordinative services to support the

The main activities that fall under this programme are:

Policies supervision

Provision of overall leadership, coordination and supervision by the Minister.

Strategic Activities and Output to Achieve High-Level Strategies
Policies Supervision

Coordination and support services.

Ensure financial and administrative wellbeing of the Ministry.

Strategic Activities and Output to Achieve High-Level Strategies
Coordination and Support services

Oversight of correctional service.

- Develop practice policies and guidelines for the National Release Board. Under main division: 06 (National Release Board).
- Develop Human Resource Development Plan.
- Conduct training as recommended by the Human Resource Development Plan.
- Provide General Support Services.
- Provide corporate guidance, management and balanced structuring of the Namibian Correctional Service.
- Respond to HIV/AIDS impact on the NCS.
- Plan, Organize, Host and Attend International conferences, commissions and meetings.
- Render Advisory Services (legal, public relations, policy).
- Enhance partnership with stakeholders.
- Enhance correctional industries' capacity to support rehabilitation programmes.

Strategic Activities and Output to Achieve High-Level Strategies
Oversight of Correctional Service

EXPENDITURE FROM CONTINGENCY 2014/15

None.

EXPENDITURE BY STANDARD ITEMS

Breakdown \ Year	2014/15	
	Estimate	Actual
Personnel Expenditure	452 078 000	415 979 109
Goods and Other Services	174 402 000	193 714 953
Subsidies and Other Current Transfers	1 293 000	1 714 168
Acquisition of Capital Assets (Operational)	13 189 000	65 901 093
Capital Transfers (Operational)		
Operational Budget	640 962 000	677 309 323
Operational Capital		
Acquisition of Capital Assets (Development)	160 000 000	79 371 992
Capital Transfers (Development)		
Development Budget	160 000 000	79 371 992
Total State Revenue	800 962 000	756 681 315
Fund Appropriation		
Development Partners		
Grand Total	800 962 000	756 681 315

Explanations on variances

There was an under spending on remuneration because of misplacement of staff, The Development budget funds were viremented to operational budget due to lack of funds on the operational budget.

NON-TAX REVENUE

Revenue Source \ Year	2014/15		
	Estimate	Actual	Variance %
Private tel Calls	1,200	0	0
Miscellaneous	84,700	39,104	46
Departmental Fines	60,500	0	0
Prisoners labour	242,000	177,082	73
Water and Electricity	36,300	0	0
Obsolute worn out and surp	363,000	156,518	43
Total	787,700	372,704	162

HUMAN RESOURCES CAPACITY

No of Staff	2014/15
Approved	6 118
Funded	2 185

SUMMARY OF MOVABLE ASSETS

Furniture and equipment

Obsolete and redundant

None