



REPUBLIC OF NAMIBIA

OFFICE OF THE PRIME MINISTER

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WINDHOEK

Ref: 9/2/2/1

Enquires: E. N. Amwaalwa

Tel: 287 2052.

21 November 2018


**Office of the Minister
Procurement Policy Unit
Ministry of Finance
Private Bag 13295
WINDHOEK**

Attention: Mr Husselmann

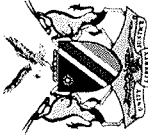
RE: AMMENDMENT TO OPM – ANNUAL PROCUREMENT PLAN 2018/19FY.

In line with the Guideline 1.5.1 of the Public Procurement Guidelines, issued in terms of Section 7(h) of the Public Procurement Act, 2015, which state that “*Each Public Entity should file its Annual Procurement Plan with the Procurement Policy Unit, and throughout the year, the Public Entity should give the Policy Unit notice of changes in the Annual Procurement Plan*”, the Office of the Prime Minister, is hereby submitting the amendment to the Annual Procurement Plan 2018/19.

For any clarification in this matter, contact the Procurement Committee Secretary: Mr Brian Mungunda at 061 -287 2666 or Ms Esther Amwaalwa at 061 -287 2052.


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I-BEN NATANGWE NASHANDI
PERMANENT SECRETARY
2018-11-27
PROCUREMENT

All officials correspondence must be addressed to the Permanent Secretary



Amendment No.1. Annual Procurement Plan 2018/2019FY

Financial Year: 2018/2019
Public Entity: Office of the Prime Minister

1	2	3	4	5	6	7	8
Serial Number	Description (includes packages, lots if applicable)	Quantity	Procurement Method	Estimated Value	Scheduled Date for Invitation of Bids	Scheduled Date for Award of Contract	Remarks
1.	Purchasing of computer equipment and related software	various	Open National Advertised Bidding	N\$1 Million Main Division "03 101"	November 2018	January 2019	Shortage of IT related equipment
2.	Purchasing of office furniture and office equipment, such as chairs, Desks, shredders, etc.	various	Request for Sealed Quotation/Small Value Procurement	N\$ 600 000.00 Main Division "03 101"	January 2019	February 2019	Some staff members do not have office chairs/some worn out.
3.	Consultant services for a Quantity Surveyor to manage cost relating to Additions and Alterations to United House Building for the Office of the Prime Minister over a period of two years.	1	Request Proposal for	N\$ 4 Million Main Division " 03 027"	January 2019	February 2019 – March 2019	The need for the Quantity Surveyor arises when the Ministry of Works and Transport indicated that they do not have a capacity of Quantity

4.	Consultant to carry out PSEMAS related IT system scope and Technical specifications	1	Request Proposal	for	N\$ 720 000.00 Main Division "08 027"	January 2019	February 2019	Surveyor. The Consultant is to assist with the PSEMAS reform process.
5	Consultant to conduct Actuarial Analysis on Aspects of the PSMAS Reform Process	1	Request Proposal	for	N\$ 1 000 000.00. Main Division "08 027"	January 2019	February 2019	The Consultant is to assist with the PSEMAS reform process.
6	Consultant of PSEMAS Market Research to External Market Research Company	1	Request Proposal	for	N\$ 200 000.00	January 2019	February 2019	The Consultant is to assist with the PSEMAS reform process.

Funds available/not available-

M. D. Maswahu 21/11/2018
MARY D MASWAHU: FINANCIAL ADVISOR

Recommended/Not recommended

Mateus Kaholongongo 27/11/2018
MATEUS KAHOLONGO
CHAIRPERSON: PROCUREMENT COMMITTEE

Approved/Not Approved

I-Ben Natangwe Nashandi
I-BEN NATANGWE NASHANDI
PERMANENT SECRETARY